



**BASIC INFORMATION REQUIRED:**

**NEW Q4 Fuel *constructed and branded site:***

1. Title Deed or Lease Agreement concluded with the landlord;
2. Land Use Zoning Certificate of the property from the local municipality;
3. Environmental Impact Assessment (EIA);
4. Feasibility Study including a traffic count not older than 12 months;
5. Proof of Site License / Proof of Submission of License application;
6. Proof of Retail License;
7. Road Access Approval;
8. Municipal approvals:
  - a. Site Development and Building Plans;
  - b. Fire Department;
9. After site construction all in accordance with SANS specifications:
  - a. Electrical Certificate of Compliance (COC);
  - b. Signed & Approved Structural Canopy drawings;
  - c. Civil Engineer Approval (earthworks, storm water, etc.);
  - d. Pump and tank installations all as per environmental standards and regulations.

**BASIC INFORMATION REQUIRED:**

**EXISTING SITE to be *branded* a Q4 Fuel site:**

1. Title Deed or Lease Agreement concluded with the landlord;
2. Land Use Zoning Certificate of the property from the local municipality;
3. Environmental Impact Assessment (EIA);
4. Feasibility Study including a traffic count not older than 12 months or last 24 months sales volumes per product;
5. Proof of Site License;
6. Proof of Retail License;
7. Baseline Environmental Assessment;



8. Road Access Approval;
9. Municipal approvals:
  - a. Site Development and Building Plans;
  - b. Fire Department;
10. Proof of ownership for equipment, tanks and dispensers/pumps;
11. After site construction all in accordance with SANS specifications:
  - a. Electrical Certificate of Compliance (COC);
  - b. Signed & Approved Structural Canopy drawings;
  - c. Civil Engineer Approval (earthworks, storm water, etc.);
  - d. Pump and tank installations all as per environmental standards and regulations.
12. Existing site infrastructure information:
  - a. Canopy measurements;
  - b. Canopy link measurements;
  - c. List of tanks with sizes, product type and approximate tank age;
  - d. Number of islands and model of dispensers/pumps in use;
  - e. Tank pressure test certificate;
  - f. Line pressure test certificate (suction site);
  - g. Point Of Sale system;
  - h. Automated Tank Gauging system;
  - i. New planned pylon position and approval required;
13. Site pictures:
  - a. Site views;
  - b. Canopy and canopy ceiling views;
  - c. Islands;
  - d. C-store façade;
  - e. Tank manholes;